

**MINUTES OF HARDEN PARISH COUNCIL MEETING
HELD ON 14TH FEBRUARY 2013 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present

Councillors John Bagnall, Matthew Gore, Robert Hartley, Kay Kirkham, Alan Sykes
Clerk Eve Haskins
In attendance No members of the public were present

1/213 Apologies

Apologies were received from Cllrs Andrews and Gregson and reasons for absence were accepted by the Council. It was also noted that Ward Cllr Eaton had sent an apology for her non-attendance.

2/213 Declarations of Interest

None received.

3/213 Public Representation

1. Harden Post Office

A Parish Councillor reported that a resident had expressed concern to him re the uncertain future of Harden Post Office. Agreed that Clerk to contact Post Office to obtain further information.

4/213 To confirm minutes of meeting held 10th January 2013

The minutes of the meeting held on 10th January 2013 were confirmed as a true and accurate record and signed by the Chairman.

5/213 Memorial Hall: refurbishment of meeting room

RESOLVED that carpet agreed upon (Cllr Kirkham to organise if cost does not exceed £600) and Cllr Kirkham to also gain estimates for curtains/poles and furniture for next meeting; Clerk to liaise with joiner re installation of projector screen.

6/213 Memorial Hall: future of

RESOLVED that article outlining situation with Hall and requesting help from local residents to be included in next newsletter; Clerk to liaise with delivery team (if cost does not exceed £50).

7/213 Commemorative plaque plinth

RESOLVED that Clerk to contact stonemason re placing of plinth in situ; unveiling ceremony to be agreed once plinth is in place.

8/213 Environmental Funding Project 2012-13

RESOLVED that this item deferred until next meeting when Chairman is present; Clerk to contact BMDC re possibility of planting bulbs on grass verges on Harden Road in meantime.

9/213 Asset and Services Grants for community enterprises

RESOLVED that Clerk to investigate this issue further and report back at next meeting.

10/213 Disciplinary and Grievance Policies

RESOLVED that Disciplinary and Grievance Policies be adopted, effective immediately.

11/213 Standing Orders – dispensations

RESOLVED that the Parish Council Standing Orders be amended to reflect the following decisions regarding dispensations:

- Members requests for dispensations must be received in writing to the Parish Council's proper officer at least three days prior to the Council meeting;
- The Clerk will decide any dispensation requests.

Clerk to amend Standing Orders accordingly.

12/213 Clerk's wages

RESOLVED that Clerk's wages to increase in accordance with decisions agreed at appraisal.

13/213 Annual Parish Meeting

RESOLVED that Annual Parish Meeting to take place at 6.45pm on Thursday 9th May 2013, to be followed by Annual Meeting of the Council at 7.15pm.

14/213 Payments for approval

- **£24.20** Clerk's expenses
- **£895.00** Nigel Awcock for meeting room decoration

15/213 Correspondence

- Email from YLCA re Legal Topic Note 22 Employment Advice: see item 10 above;
- Email from BMDC re Budget Consultation: proposals acknowledged, no response;
- Email from Wendy Fisher re meeting with Council Warden: agreed to organise a meeting with new Warden when Chairman returns from holiday;
- Email from Royal Mail re parcels at Eldwick Post Office: agreed that Clerk to write to Royal Mail, seeking further clarification on undelivered parcels issue (specifically to enquire if redelivery 'day of choosing' includes Saturdays and reasons for Bingley P. O. not being main parcel holder for area even though more convenient for customers);
- Email from Wendy Fisher re draft Ward Plan 2013-14: the Parish Council acknowledged receipt of this plan and noted with interest the points made, especially the ones that they feel are specifically related to the Harden parish;
- Email from BMDC re Bradford District Housing Requirement Study presentation: agreed that Cllr Kirkham to attend on behalf of Parish Council.

16/213 Planning decisions

- a) 12/04790/FUL – Braes Castle, Harden – Construction of 4 detached residential dwellings including garages and access roads – APPLICATION WITHDRAWN.

17/213 Planning applications

- a) 13/00014/HOU – 16 St Ives Grove, Harden – single storey rear extension – **NO OBJECTIONS.**

The Chairman closed the meeting at 8.25pm.

The next meeting will be held on 14th March 2013 at 7.15pm in Harden Memorial Hall